# Add your logo here

# **GUIDE TO A** SUCCESSFUL TENANCY



Whether your tenant has just moved in or they've lived in their home for years, we should be reminding them of the following:

10 STEPS TO A SUCCESSFUL TENANCY!



#### BE A GOOD NEIGHBOUR

Respect people who live around you, and try not to do anything to upset them. Treat your neighbours as you'd like to be treated yourself. Respect their property and privacy. Be as helpful, friendly and considerate as you can.



#### **WORK TOGETHER**

If you live in a flat or a property that has a shared communal area, use the space properly and fairly, keeping in tidy.



#### PAY ON TIME

The rent you pay is used to manage, repair and maintain your home and estate. If you are having money problems get in touch with our local housing officer, they can help you get debt advice.



#### DON'T BE ANTI-SOCIAL

Anti-social behaviour is something that none of us want to experience. Show respect for the people who live in your community whatever age, race, religion, gender, sexual orientation or disability.



### LET US IN WHEN WE NEED TO HAVE ACCESS

Especially for any annual property or gas servicing. This keeps your home safe and stops things getting broken.



#### STICK TO THE RULES

Your tenancy agreement is a legal document, make sure you read and understand it. If you're unsure ask your housing officer.



#### LOOK AFTER YOUR HOME

Keep your property in good condition, decorate and carry out any repairs that you are responsible for. If you are thinking of making improvements talk to your housing officer first.



#### **KEEP YOUR GARDEN TIDY**

Don't let rubbish pile up in your garden, this could attract rats and other pests. Trim your hedges and mow your lawns.



# CONTACT US WHEN WE

## ASK YOU TO

This stops us having to chase after you, and saves our tenants money.

#### LOOK AT HOME CONTENTS **INSURANCE OPTIONS**

This is to help you, as your belongings can get damaged in things like leaks, floods or worse, and it's your responsibility to make sure you can replace them. All tenants and leaseholders are eligible to apply for the NFH My Home Contents Insurance Scheme.

ADD YOUR DETAILS HERE XXX XXX XXX www.XXXXXXX